



**MINUTES**  
**NLC Commission Meeting**  
**Via Teleconference**  
**January 7, 2020**  
**2:00 PM CT**

**Commissioners Present:**

1. P. Benson, Alabama
2. J. Ridenour, Arizona (Member-at-Large)
3. S. Tedford, Arkansas
4. P. Zickafoose, Delaware (Member-at-Large)
5. J. Baker, Florida (Member-at-Large)
6. J. Cleghorn, Georgia
7. R. Barron, Idaho
8. T. Herron, Indiana
9. K. Weinberg, Iowa
10. J. Estes, Kentucky
11. J. Becknell, Louisiana PN
12. K. Esquibel, Maine
13. P. Johnson, Mississippi (Member-at-Large)
14. M. Poortenga, Montana
15. A. Oertwich, Nebraska (Treasurer)
16. B. Crumley Aybar, New Hampshire
17. J. Leone, New Jersey
18. S. Poole, New Mexico
19. M. McDonald (Designee for J. George), North Carolina
20. S. Pfenning, North Dakota, (Vice-Chair)
21. K. Glazier, Oklahoma, (Chair)
22. C. Moody, South Carolina
23. G. Damgaard, South Dakota
24. L. Lund, Tennessee
25. K. Thomas, Texas
26. J. Busjahn, Utah
27. J. Douglas, Virginia
28. S. Painter, West Virginia RN Board

**Absent:**

- L. Bratton, Colorado
- C. Moreland, Kansas

K. Lyon, Louisiana RN  
 K. Evans, Maryland  
 L. Scheidt, Missouri  
 M. Mayhew, West Virginia PN  
 C. LaBonde, Wyoming  
 P. Kallio, Wisconsin

**Others:**

N. Goldman, Kentucky  
 F. Knight, Arkansas  
 A. Fitzhugh, North Carolina  
 R. Masters, NLC Legal Counsel  
 S. Willinger, Virginia

**Staff Present:**

J. Puente, Director, NLC  
 M. Bieniek, Sr. Coordinator, NLC  
 A. Johnston, Nursys  
 J. Kendall, Nursys  
 N. Livanos, Sr. Associate, Legislative Affairs  
 K. Russell, Associate Director, Nursing Regulation

#	Agenda Item	Minutes
1.	a) Call to Order b) Roll Call c) Declare Quorum Present d) Adopt Agenda	<ul style="list-style-type: none"> <li>Chair K. Glazier called the meeting to order at 2:02 pm CT.</li> <li>M. Bieniek announced that 25 members were present.</li> <li>K. Glazier declared a quorum present.</li> <li>S. Tedford moved to adopt the agenda and J. Baker seconded. The motion carried.</li> </ul>
2.	Draft Minutes of October 8, 2019	A. Oertwich moved to adopt the minutes as presented and C. Moody seconded. The motion carried.
3.	Legislative Affairs Update	N. Livanos provided the legislative update. There are pending bills in MI, PA, MA and Guam. <ul style="list-style-type: none"> <li>AK: will be introduced as a part of the governor's initiative. NCSBN will hire a lobbyist in AK.</li> <li>Guam: Bill 239-35 has been introduced. A material deviation in the bill will be removed.</li> <li>IL: There will be patient staffing ratio bills in IL. This will occupy the usual leaders of the NLC initiative. There will be new strategy as a result.</li> <li>MA: NLC is included in an omnibus bill sponsored by the governor.</li> </ul>

		<ul style="list-style-type: none"> <li>MI: Bill is pending. Only a House version has been filed. NCSBN has a lobbyist in MI.</li> <li>PA: PSNA is a union and expressed opposition to the primary sponsor.</li> <li>VT: Dept of Professional Regulation will get NLC bill introduced.</li> <li>WA: Dept of Defense has been a strong advocate. A letter from the Army chief nurse will be produced.</li> </ul>
4.	<p>Policy Committee Update</p> <p>Policy Committee: Draft Policies for Commission Consideration</p> <ol style="list-style-type: none"> <li>Misdemeanor Related to the Practice of Nursing</li> <li>Reserve Fund</li> <li>Nursys Policy</li> <li>Accessing Legal Counsel</li> <li>Advisory Opinion Policy</li> </ol> <p>Draft policies that are postponed pending legal consultation:</p> <ul style="list-style-type: none"> <li>Conflict of Interest</li> <li>Composition, Duties, Tenure of Committees</li> <li>Records Retention</li> </ul> <p>Future draft policies:</p> <ul style="list-style-type: none"> <li>Nurse Alert Policy</li> <li>Deactivation of MSL Policy</li> </ul>	<p>A. Fitzhugh provided the policy committee report. Fitzhugh reviewed the following policies and responded to questions.</p> <ol style="list-style-type: none"> <li>Misdemeanor Related to the Practice of Nursing</li> <li>Reserve Fund Art VII (g) 10 and VII (h) should be added as Authority</li> <li>Nursys Policy</li> <li>Accessing Legal Counsel</li> <li>Advisory Opinion Policy</li> </ol> <p>C. Moody made a motion to approve the five policies and P. Zickafoose seconded. The motion carried.</p>
5.	Commission FY20 Budget	<p>P. Zickafoose moved to approve the budget as presented and C. Moody seconded. The motion carried.</p>
6.	Advisory Opinion 3-2019 re: does disciplinary action taken before enactment of the NLC constitute as an encumbrance under the NLC.	<p>R. Masters summarized the intent of the advisory opinion. The NLC requires that there be no encumbrance on a license in order to be eligible for a multistate license.</p> <p>Masters suggested an edit: In the Issue statement, end the sentence with the word resolved.</p> <p>One member asked, how does this relate to a denied application? How can the applicant resolve that situation?</p> <p>Members agreed that the outcome of the advisory opinion is correct.</p>

		J. Ridenour moved to approve the redline version presented and P. Benson seconded. The motion carried.
7.	Suggestions for Commission Midyear Meeting Agenda	Puente requested items that may be added to the agenda. None were suggested. Puente said that a Call for Agenda Items will be sent in a few weeks and the agenda finalized in mid-Feb.
8	Additional Legal FAQs	J. Douglas moved to adopt revisions to #s 10-11 and the addition of #s 18-20 of the legal FAQs and P. Benson seconded. The motion carried.
9.	Updated Denial Tip Sheet	K. Russell summarized a new denial tip sheet which she produced. Russell will post the document. Puente will disseminate the document to commissioners.
10.	Open Discussion a) Commissioners b) NCSBN members c) NCSBN staff d) Public	K. Glazier provided an opportunity for open discussion from anyone on the call. There were no additional comments.
	ADJOURN	The meeting adjourned at 3:24 pm CT.