

NCLEX®

The Pathway to Practice



The Eight Steps of the NCLEX®

1. Apply for licensure/registration with one Nursing Regulatory Body (NRB).
2. Register and pay the exam fee online or by calling Pearson VUE NCLEX Candidate Services at 866.496.2539.
 - Payment via credit, debit or prepaid card (MasterCard, Visa or American Express).
3. Receive Acknowledgement of Receipt of Registration from Pearson VUE by email.
4. NRB makes you eligible in the Pearson VUE system.
 - You must be made eligible by the NRB within 365 days of your NCLEX registration and payment.
5. Receive Authorization to Test (ATT) email from Pearson VUE.
 - You must test within the validity dates (an average of 90 days) on the ATT. There are no extensions.
6. Schedule your exam appointment online or by calling Pearson VUE NCLEX Candidate Services at 866.496.2539.
7. Arrive for the exam with your acceptable identification and complete your exam.
8. Receive your official results from your NRB up to six weeks after your exam (this time period varies amongst NRBs).

No Refunds

There are no refunds of NCLEX fees for any reason.

Acceptable Identification

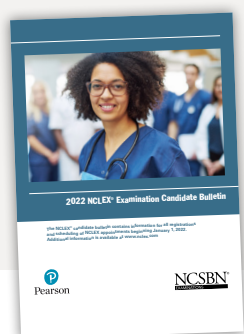
- Use the exact first and last names that are on your ID when registering for the NCLEX with Pearson VUE. At the test center, the first and last names on the ID you present must match the first and last names in the Pearson VUE system. If they do not match you will be required to reregister and pay another exam fee.
- All forms of identification must be valid and meet the following requirements:
 - Government issued
 - Non-expired
 - Name (in Roman characters)
 - Recent photograph
 - Signature
- Acceptable forms of identification for domestic test centers are:
 - Passport books and cards
 - Driver's license
 - Provincial/territorial or state identification card
 - Permanent residence card
 - Military identification card
- The only identifications acceptable for international test centers, including Puerto Rico, are:
 - Passport books and cards
- If your ID does not contain a signature but meets all other ID requirements listed above you must bring in a secondary form of identification to the test center. The signature on your secondary ID must match exactly with the first and last name on your primary ID and with the names that you provided when you registered. The secondary identification must contain:
 - Signature (in Roman characters)
- The definitions of domestic and international test centers can be found on the Testing Locations page.
- If you cannot provide an acceptable ID at your appointment, you will have to reregister and pay another exam fee for the NCLEX.



Rules for Scheduling

If you need to schedule, reschedule or un-schedule your appointment:

- Tuesday, Wednesday, Thursday or Friday appointments must be changed 24 hours in advance of the original date and time. For example, if your appointment is on Wednesday at 2:00 pm, then you must call or go online to reschedule by Tuesday at 2:00 pm.
- Saturday, Sunday or Monday appointments must be changed no later than the Friday before the original date and time. For example, if your appointment is on Monday at 2:00 pm, then you must call or go online to reschedule by Friday at 2:00 pm.



Know all the policies and rules before you start the NCLEX process by accessing the [NCLEX Candidate Bulletin](#).



Contact Pearson VUE about registering for the NCLEX, methods of payment, Authorization to Test emails, scheduling, acceptable identification and comments about the test center:

- Website** www.pearsonvue.com/nclex
- Email** pvamericascustomerservice@pearson.com
- Address** NCSBN Examination Program
Pearson Professional Testing
5601 Green Valley Drive
Bloomington, MN 55437-1099
- Phone** **U.S. and Canada:** Call NCLEX Candidate Services (toll-free) 1.866.49NCLEX (1.866.496.2539), Monday – Friday, 7:00 am – 7:00 pm, Central Standard Time. For French support, call 1.866.288.8454.
- Asia Pacific Region:** Call NCLEX Candidate Services at (pay number) +852.3077.4923, Monday – Friday, 9:00 am to 6:00 pm, Hong Kong Time.
- Europe, Middle East, Africa:** Call NCLEX Candidate Services at (pay number) +44.161.855.7445, Monday – Friday, 9:00 am – 6:00 pm, Central European Time.
- India:** Call NCLEX Candidate Services at (pay number) 91.120.439.7837, Monday – Friday, 9:00 am – 6:00 pm, Indian Standard Time.
- All other countries not listed above:** Call (pay number) 1.952.905.7403, Monday – Friday, 7:00 am – 7:00 pm, Central Standard Time.
- Candidates with hearing impairments who use a Telecommunications Device for the Deaf (TDD):** Call the U.S.A. Relay Service at (toll-free) 1.800.627.3529 or the Canada & International Inbound relay service at (pay number) 605.224.1837. These services are available 24 hours a day, seven days a week.

Don't Forget!

- You may not access or bring any educational, test preparation or study materials to the testing center.
- All phones, tablets, smart watches, MP3 players, fitness bands or other electronic devices may not be accessed at all during your examination (including breaks). Candidates will be required to store electronic devices in sealable, plastic bags at the test center. Candidates who refuse to store their electronic devices in the Pearson VUE provided plastic bag upon check-in will not be allowed to test and will be required to reregister and pay another exam fee.

FAQs

Have questions? Check out the [Frequently Asked Questions](#) page of nclex.com.



Contact NCSBN about NCLEX development and general information as well as questions about exam administration:

- Website** www.nclex.com
- Email** nclexinfo@ncsbn.org
- Address** National Council of State Boards of Nursing, Inc.
Examinations Department
111 E. Wacker Drive, Suite 2900
Chicago, Illinois 60601-4277
- Phone** 866.293.9600



Contact your Nursing Regulatory Body (NRB) about licensure/registration, name or address changes and endorsement. Contact information for NRBs is available at www.ncsbn.org/contact-bon.htm.