



FINAL

**Commission Executive Committee
September 4-5, 2019**

Members Present:

- K. Glazier, Chair (OK)
- S. Pfenning, Vice-chair (ND)
- A. Oertwich, Treasurer (NE) (via teleconference)
- P. Zickafoose, Member-at-Large (DE)
- P. Johnson, Member-at-Large (MS)

Absent:

- J. Baker (FL), due to travel restrictions due to Hurricane

Others:

- R. Masters, special counsel
- J. Puente, director, NLC
- M. Bieniek, senior coordinator, NLC

Guests:

- N. Khalfas (attorney, speech pathologists association)

MINUTES

#	Agenda Item	MINUTES
1.	a) Call to Order (Tedford) b) Roll Call (Bieniek) c) Declare Quorum Present (Tedford) d) Adopt Agenda (Tedford)	S. Tedford called the meeting to order at 9:15 am. M. Bieniek announced that all members were present. Tedford declared a quorum present. Members adopted the business agenda as presented.
2.	Executive Committee Meeting Minutes of July 9, 2019 (Tedford)	Members reviewed the July 9, 2019 minutes and suggested the following edits: Page 4, #5, change "ussie" to "issue" S. Pfenning made a motion to adopt the minutes with correction and A. Oertwich seconded. The motion carried.
3.	Draft Strategic Plan (Tedford, All)	Members reviewed the draft strategic plan and made minor edits, including: <ul style="list-style-type: none">• Change FY to 2020-2022. Staff is directed to summarize meeting decisions on action

		items at meetings to be disseminated following meetings.
4.	<p>Committee Charges and Appointments (Tedford)</p> <p>Volunteers for Policy Committee:</p> <ul style="list-style-type: none"> • M. Poortenga (MT) • K Lyon (LA-RN) • P Benson (AL) <p>Volunteers for Compliance Committee:</p> <ul style="list-style-type: none"> • K. Weinberg (IA) • S. Painter (WV-RN) 	<p>Members discussed the members who volunteered at annual meeting.</p> <p>M. Poortenga is appointed to the Policy Committee. S. Pfenning will remain on the Policy Committee.</p> <p>K. Weinberg is appointed to the Compliance Committee.</p> <p>A. Oertwich made a motion and P. Johnson seconded. The motion carried.</p> <p>Staff is requested to determine if the compliance self-audit has been approved.</p>
5.	<p>Debrief on Governance Training (Tedford, All)</p> <p>a) Review Training Evaluation Responses</p> <p>b) Next Governance Training: Which Topic?</p>	<p>Members reviewed the results of the annual meeting training evaluation. K. Glazier made a motion to have a presentation on the Responsibilities and roles of the Executive Committee and the Commission based on Commission statute and Bylaws at Midyear Meeting 2020 and A. Oertwich seconded. The motion carried.</p> <p>Staff is requested to share evaluation results with facilitator Mark Engle and discuss opportunities for improvement.</p>
6.	<p>Accepting ED Evaluations from other States on Endorsement Applications (Baker)</p>	<p>This is referenced in #18 in the Legal FAQs.</p> <p>18. Should ULR Article III c 2 ii, be interpreted as requiring a new Credentials Evaluation report done by an independent credentials review agency for each endorsement applicant?</p> <p>No. The board can utilize a Credentials Evaluation report previously accepted by another state board.</p>
7.	<p>Impact of Puerto Rico Becoming Associate Member (Baker)</p>	<p>This topic was withdrawn by J. Baker. It was not discussed.</p>
8.	<p>Joint Meeting with NCSBN Board of Directors (Tedford, All)</p>	<p>This meeting is on Sept 24 at 9:00 am. NCSBN and the Executive Committee will discuss respective strategic plans.</p> <p>Topics for discussion:</p> <ol style="list-style-type: none"> 1. Funding of the Commission 2. Collaboration on research projects

9.	<p>a) Nominations to Executive Committee (All)</p> <p>b) States with two BONs: Assignment of Commissioner (voting and Nominations to EC) (Tedford, Puente, Masters)</p>	<p>Members discussed the nominations process and the topic of states with two boards of nursing with respect to nominations and voting.</p> <p>S. Pfenning moved that Policy Committee draft a policy regarding when a member of the Executive Committee is no longer a Commissioner, that individual is no longer eligible to be a member of the Executive Committee and P. Johnson seconded. The motion carried.</p>
10.	<p>Suggestions for NCSBN Research Agenda (Tedford)</p> <ul style="list-style-type: none"> • Survey Results Review 	<p>A. Oertwich moved that the Executive Committee recommends that NCSBN Research Dept conduct a qualitative survey to licensees with an MSL and S. Pfenning seconded. The motion carried. The following questions are recommended to be included in the survey.</p> <ol style="list-style-type: none"> 1. What states do you practice in with your MSL? 2. Which states do you hold a non-compact license in? 3. How do you use your MSL, e.g., for distance education, disaster, telehealth, other? 4. Overall satisfaction with your MSL, how it has enhanced your practice. <p>Executive Committee would like to review questions of 2014 NLC survey.</p> <p>Executive Committee would like to review the questions and results of the NCSBN fiscal impact survey. Consider replicating.</p>
11.	Draft Advisory Opinions (Masters, All)	<p>Masters addressed and summarized his draft advisory opinion on the topic of social violations and their impact on the multistate license. Members suggested several revisions to the draft document.</p> <p>A. Oertwich moves to take the advisory opinion on social violations to the Commission for adoption and S. Pfenning seconded. The motion carried. Upon adoption, the date approved shall be added to the document.</p> <p>A. Oertwich moved to table the advisory opinion 3-2019 until the next Executive Committee meeting.</p>
12.	Staff Report (Puente)	<p>Regarding N. Goldman’s question: Is “PN equivalency” tantamount to “eligible to graduate”?</p> <p>A letter will be sent to N. Goldman (KY BON) with copy to J. Baker (FL) and K. Glazier (OK). Staff is to draft the letter.</p> <p>Members reviewed the Denial Tip Sheet drafted by K.</p>

		<p>Russell and made the following suggestions:</p> <ul style="list-style-type: none"> • Change to “non-disciplinary” participant in an alternative “to discipline” program. • Change: Is the deactivation of a multistate license “due to discipline” reportable to NPDB? Yes. • Change the NLC logo to the current Commission logo. <p>Members spoke with M. Alexander via teleconference. Maryann advised that she would further visit with K. Russell regarding the information and if this needed to be in a different format besides a “tip sheet”.</p>
13.	<p>Executive Session: (Closed) Pursuant to Article VII (b)(5)(ii) Annual Performance Review of the Director</p>	<p>A motion for executive session was made by K. Glazier and seconded by P. Johnson at 3:15 pm. The motion carried. The executive session ended at 3:54 pm with a motion from K. Glazier and seconded by P. Johnson. The motion carried. P. Johnson made a motion to adjourn which was seconded by S. Pfenning. The motion carried.</p>
14.	<p>Open Discussion</p>	<p>There was no additional discussion.</p>