



DRAFT 10/1/19

MINUTES
Annual Meeting of
the Commission
August 20, 2019

Commissioners Present:

S. Tedford, Arkansas, Chair
P. Benson, Alabama
J. Ridenour, Arizona
Amy Balay, designee representing Colorado
P. Zickafoose, Delaware
J. Baker, Florida (Member-at-Large)
J. Cleghorn, Georgia
R. Barron, Idaho
T. Herron, Indiana
K. Weinberg, Iowa
C. Mooreland, Kansas
J. Estes, Kentucky
L. Ansardi, Louisiana PN
K. Lyon, Louisiana RN
K. Esquibel, Maine
K. Evans, Maryland
P. Johnson, Mississippi
L. Scheidt, Missouri
M. Poortenga, Montana
A. Oertwich, Nebraska (Treasurer)
Bonnie Crumley Aybar, New Hampshire
S. Poole, New Mexico
J. George, North Carolina
S. Pfenning, North Dakota, (Vice-Chair)
K. Glazier, Oklahoma, (Member-at-Large)
C. Moody, South Carolina
G. Damgaard, South Dakota
Sherry Richardson designee representing Tennessee
K. Thomas, Texas
J. Busjahn, Utah

J. Douglas, Virginia
S. Painter, West Virginia RN Board
M. Mayhew, West Virginia PN Board
S. Henes representing Wisconsin
C. LaBonde, Wyoming

Absent:

L. Lund, Tennessee

Others:

F. Knight, Arkansas

R. Masters, NLC Legal Counsel

Staff Present:

M. Alexander, Chief Officer, Nursing Regulation

D. Benton, CEO, NCSBN

M. Bieniek, Sr. Coordinator, NLC, NCSBN

R. Fotsch, Associate Director, Legislative Affairs and State Advocacy

D. Kappel, Director, Marketing Communications

N. Livanos, Senior Associate, Legislative Affairs and State Advocacy

J. Puente, Director, NLC, NCSBN

N. Rajwany, CIO, NCSBN

E. Vice, Director, Government Affairs

K. Ward, Coordinator, Government Affairs

#	Agenda Item	Minutes
1.	a) Call to Order (Tedford) b) Roll Call (Bieniek) c) Declare Quorum Present (Tedford) d) Introduce New Commissioners (Tedford) Peggy Benson, AL; Jacki Arcelin, CO (Designee); Russ Barron, ID; Toni Herron, IN; Jessica Estes, KY; Bonnie Crumley Aybar, NH; Joanne Leone, NJ; Peter Kallio, Wisconsin e) Introduce Facilitator, Mark Engle (Tedford) f) Introduce NCSBN Staff and Welcome Guests (Tedford) g) Order of the Day (Tedford)	<ul style="list-style-type: none">• S. Tedford called the meeting to order at 9:04 am.• There were 31 commissioners present.• Tedford declared a quorum present.• New commissioners were introduced.
2.	Governance Training: Roles and Responsibilities of Board Members and Association Staff	Facilitator Mark Engle led the commissioners in a two hour session of governance training. His presentation will be sent as a PDF to members.

3.	Minutes of June 4, 2019	<p>Under Other Attendee on roll call:</p> <ul style="list-style-type: none"> • Correct spelling of Isonel Brown • C Moody made a motion to approve the minutes as amended and M. Mayhew seconded. The motion carried.
4.	Legislative Updates (Fotsch)	<p>R. Fotsch provided the legislative update. AL, IN and NJ: all enacted NLC in 2019.</p> <p>Pending legislation in states with year-round sessions:</p> <ul style="list-style-type: none"> • MA: moved to healthcare finance committee (the third committee) • PA: filed by Senator Boscala; a firm will work with the coalition. Possible hearing in Sept., • MI: had a hearing on the spring. Still in committee. May have more activity in the fall. <p>Two bills that were repealed or amended:</p> <ul style="list-style-type: none"> • MT: bill that would repeal NLC and was not successful • NM: a bill that would change the NLC failed. <p>2020 Outlook:</p> <ul style="list-style-type: none"> • AK: BON voted to support • VT: survey conducted with assistance from NCSBN • WA: bill failed last session; opposition from nurse union. Support from Dept of Defense. • IL: expected to file a bill • Guam: going to file a bill
5.	<p>Reports:</p> <ol style="list-style-type: none"> Treasurer’s Report (Oertwich) Rules Committee Report (Ridenour/Thompson-May) Training & Education Committee Report (Glazier) <ol style="list-style-type: none"> New Video Availability Debut of new video - Live Demo (Glazier) Elections Committee Report; Nominations (Poole/LaBonde) Policy Committee 	<p>a) A. Oertwich provided the financial report. 71% of budget has been spent at the end of the third quarter. The Commission is on-budget.</p> <p>b) B. Thompson-May provided the rules committee report. She reviewed the committee charges as well as some questions posed to the committee for which she provided responses and these questions did not necessitate a rule. Rules related to misdemeanors related to the practice of nursing was referred to the policy committee. 2020 proposed rules are related to criminal background checks. 16 legal FAQs have been drafted. Several were summarized. Future work includes: add agreed disposition to definitions, amend rule 402(5), 406. The Executive Committee may issue additional charges to the rules committee.</p> <p>c) K. Glazier provided the Training and Education report. She identified the committee members and reviewed the committee charges. Accomplishments of the past year were listed. Several new videos were shown. A video library being compiled on the NLC</p>

	<p>Report (A. Fitzhugh)</p> <ul style="list-style-type: none"> • Call for Volunteers (1) <p>f) Compliance Committee Report (F. Knight)</p> <ul style="list-style-type: none"> • Call for Volunteers (1) 	<p>website.</p> <p>d) C. LaBonde and S. Poole provided the elections committee report. Nominations will be accepted for four positions on the Executive Committee beginning at the annual meeting and through August 31, 2019. The Chair and three member at large positions Chair: K. Glazier by J. George Member-at-Large: P. Zickafoose by G. Damgaard, J. Baker by J. George, K. Evans self-nominated.</p> <p>e) A. Fitzhugh provided the Policy Committee report. She identified the committee members and the committee charges. Five policies were to be drafted. Each draft policy was read aloud before the commission.</p> <ul style="list-style-type: none"> • Conflict of Interest: • Collection of Annual Assessment: The title of this policy is Annual Assessment • Advisory Opinions • Election of Officers: <p>P Benson made a motion to return the Conflict of Interest and Advisory Opinion policies back to the Policy Committee for further work and C. LaBonde seconded. The motion carried.</p> <p>P Benson made a motion and for the policies on Annual Assessment and Election of Officers to be adopted and C. Moody seconded. The motion carried.</p> <p>Volunteers for Policy Committee: M. Poortenga, K Lyon and P Benson.</p> <p>f) F. Knight provided the Compliance Committee report. Knight summarized the committee members, charges, work completed and planned work. The next meeting is Sept 19-20, 2019.</p> <p>Volunteers for the Compliance Committee are K. Weinberg and S. Painter.</p>
6.	Granting Exemptions for Employment in Healthcare Facilities (Baker)	J. Baker reported that multistate license holders work in FL facilities on a privilege to practice with a hit on their background check. They cannot give an exemption since FL didn't issue the license. Baker asked if other states had a similar process. West Virginia LPN BON responded affirmatively.
7.	Strategic Planning Update (Tedford)	S. Tedford provided members with a timeline of the work done on the strategic plan. In Aug 2018, members developed a mission statement, core purpose and core values, which serve as the foundation for the strategic plan. In Nov 2018, a strategic planning retreat was facilitated by Robert Nelson. Members adopted strategic initiatives in Jan 2019. The Executive Committee has worked on refining the strategic plan over several meetings in 2019. The

		Commission will vote to adopt the final three year plan at its Oct 8, 2019 meeting.
8.	Deactivation of the Multistate License	Puente presented on when to make the multistate license “not active.” The presentation content will be converted to a flow chart as requested by a member. S. Painter asked if this content can be a rule.
9.	Update from NCSBN staff on Puerto Rico and English Proficiency (NCSBN staff)	D. Benton shared: <ul style="list-style-type: none"> • NCSBN BOD requested legal analysis of the Puerto Rico issue. This was completed. • In July 2019, N. Spector has provided the board with an update based on discussion with the PR BON. • M. Majek (TX BON) and N. Spector will do further work on this topic and will present their report at the Dec 2019 BOD meeting.
10.	Approve FY20 Commission Meeting Schedule (All)	P. Zickafoose made a motion to adopt the meeting schedule and C. Moody seconded. The motion carried.
11.	Recognition (Tedford)	<ul style="list-style-type: none"> • F. Knight was presented an award recognizing his many years of service to NLC. He is retiring Jan 31, 2020. • S. Tedford was presented an award as she completes her term as Chair on Sept 30, 2019.
12.	Open Discussion (All)	J. Baker commented that there are applicants by exam or endorsement, who at time of application can’t claim FL as PSOR, however, at a later date, they become a resident. Staff will discuss this issue with J. Baker and offer suggestions.
	ADJOURN	The meeting adjourned at 2:47 pm.